



Rental/Lease Agreement

Cherry Grove Recreation & Agricultural Society
Box 118, Cherry Grove AB, T0A 0T0

Agreement: The Cherry Grove Recreation and Agriculture Society (CGRAS) agree to rent/lease the facility known as the Cherry Grove Community Center.

Rental Date(s):	Event Type:
# Attendance:	Rental Fee:

Name:	Address:
Phone:	
Email:	

WE THE RENTERS AGREE TO THE FOLLOWING CONDITIONS:

- This is a non-smoking building as per Alberta Tobacco Reduction Act, butt cans are to be placed outside a minimum of 5 meters from entrances.
- Absolutely no pets/animals are allowed in the building as per Health Board Regulations.
- Exit doors shall not be blocked in any manner and no decorations shall be placed in such a manner as to obscure exit signs or fire alarm boxes.
- All tea lights and candles must be in enclosed holders. NO OPEN FLAMES as per fire regulations.
- Absolutely no home made wine, cider, and or beer may be served as per Alberta Liquor and Gaming Commission Regulations

Building capacity is as follows:

Standing Space	749
Space with non permanent seats	558
Space with non permanent seats and tables	349

Rental Rates: Daily Rental is 24hr Period

Kitchen Only	\$300 per day
Ballroom, Kitchen and Bar	\$500 per day
Funeral	\$75 for service and/or luncheon
Weekend Rate	\$1000 noon Friday til 5pm Sunday

Rental fees and damage deposits are to be paid in full 60 days prior to rental date.

Booking Fee:

- The renter shall pay a NON REFUNDABLE booking deposit fee of \$350 for weekend rate and \$250 for day rate.
- Booking deposit fee shall be deducted from rental balance
- Hall booking is NOT RESERVED until the booking deposit fee is received by CGRAS.
- This contract must be signed and returned within 14 days along with booking deposit fee.
- Payments are accepted via E-Transfer:

Damage Deposit is equal to the amount of rent required:

- All damage deposit cheques are deposited upon receipt.
- Damage deposit to be paid in full 60 days prior to rental date.
- Damage deposit will be returned within 14 days after event upon confirmation that cleaning is satisfactory and non damages have occurred.
- Unsatisfactory cleaning will be charged to the renter at \$40.00 per hour.
- Replacement cost of missing or damaged items will be deducted from the damage deposit.
- Extensive damage will be assessed and repaired at renters expense.

Renter(s) is responsible for the following:

- All necessary liquor licenses and permits.
- A host liquor liability coverage (coverage shall name CGRAS as an additional name insured.)
- Provide proof of certificate for host liquor liability coverage.
- NO open flames are to be used in the hall.

Renter(s) is responsible for the following cleaning:

- Setting up and putting away of tables, chairs and stage
 - (i) Tables are to be cleaned and dried
 - (ii) Are to be neatly placed back in storage area
 - (iii) Are NOT to be dragged across the floor.
- All garbage to be removed from premises.
- All food, alcohol and personal belongings are to be removed.
- Sweep and mop all floors, kitchen, bathrooms, ballroom entrance and bar.
- Kitchen
 - (i) Counter tops, stoves fridges and coolers
 - (ii) Make sure all stoves and ovens are turned off
 - (iii) Dishwasher turned off, drained and cleaned
 - (iv) All dish ware must be clean and put away
- Renter is to make sure all lights are off and doors are locked and secure.

Renters and their guests may use the non serviced camping area at their own risk. Renters are responsible for the clean up of the camping area. No sewer may be dumped. No RVS parked on grassy areas (in front of skating rink/over sewer mound or in park area.)

CGRAS shall not be liable for any theft, loss or damage of, to or from persons or property of the renter.



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Opening and Setting up Checklist:

	Range hood fan <u>MUST BE ON</u> when ovens/burners are in use.
	Absolutely <u>NO</u> tape, pins, nails etc. are to be used on the walls to fasten decorations. Use the clips in the ceiling.

Cleaning and Closing Checklist:

Hall Rooms:	Sweep and mop all floors (kitchen, ballroom, bathroom, entrance and bar)
	Tables and chairs put away in storage
	Garbage removed from premises
	Food, alcohol and personal belongings removed from premises
	All surfaces are wiped
Bathroom	Sweep and mop
	Garbage removed from premises
	All surfaces are wiped
	Toilets cleaned
	Make sure no toilets are running (on well water.)
Kitchen	Wipe Counter tops, stoves, fridges and coolers
	Turn off stoves and ovens
	Drain, clean and turn off the dishwasher
	Dish ware must be cleaned and put away
	All burners are off.
Walk Out	All lights are off
	Alarm is set
	Doors are locked and secure.



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Name:	Address:
Phone:	
Email:	

I/we _____ understand and agree to all conditions
 as stated on _____ day of _____ 20_____.

 Signature of Renter

 Signature of Renter

 Signature of CGRAS Rep

Payment can be made via:

Cheque: Made to Cherry Grove Recreation & Agricultural Society

E-transfer: cgrastreasurer@gmail.com

OFFICE USE ONLY:

Deposit Paid:	Damage Deposit:	Hall Rental:
Other:		



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Absolutely **NO** tape, pins, nails etc. are to be used on the walls to fasten decorations. Use the clips in the ceiling.

Absolutely **NO** open flames are to be had in the any area of the hall.

VERY IMPORTANT:

Range hood fan **MUST BE ON** when ovens/burners are in use.

Before exiting building make sure all doors are shut and locked, all lights are off and no toilets are running (on well water.) All ovens/burners are off.